



catawba county
MAKING. LIVING. BETTER.

Client

Catawba County Justice Center

Scope of Services

- Programming
- Furniture Fixture and Equipment (FF&E)
- Planning
- Move assessment & management
- On-site project management
- Post-move follow up
- Space planning and design

Features

- Meetings with department heads
- Develop a phased move schedule showing key dates, timelines and dependencies
- Inventory and documentation of all FF&E in each department
- Move assessment
- Pre-move planning and coordination
- Move training & coordination for six divisions
- Disassembly and reinstall shelving
- Change order management
- Space planning for shelving
- Phased FF&E contents move
- Relocation of all files in Clerk of Courts
- Provided 607 crates



CATAWBA COUNTY

Purposeful Design in Service of Justice



Project Overview

Catawba County brought RSI in as a consultant for their eventual move into their new Justice Center. The goal was to come up with a move schedule that incorporated 6 different departments while considering each and everyone's dependencies and constraints. Our timeline was limited to transitioning over 100 staff throughout multiple divisions within the span of a month after their new building was completed.

RSI assisted Catawba County to identify when and how they were going to achieve the successful transition of nearly 1 mile of files. These files originated in the Clerk of Courts office. As a project management firm, we worked one on one with multiple subject matter professionals within their staff, anywhere from Criminal to Juvenile file experts in order to categorize their dependencies based on frequency and capacity. After nearly 6 months of classifying and identifying over 60,000 linear inches of files, RSI was able to begin their project execution routine.